

# Intensive pig and poultry farm inspections: pre-inspection guide

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## Introduction

You will soon be having an inspection of your intensive pig or poultry farm by the Environment Agency or by a Certification Body assessor for the Pig and Poultry Assurance Scheme. This may be a remote inspection using video conference technology or a physical inspection.

The Environment Agency Environment Officer (EO) or Certification Body assessor will check that a number of records exist (where applicable) and are reviewed when required. They will also either view your installation via your mobile phone/tablet during a remote inspection or walk around your installation during a physical inspection.

This guide will help you to prepare for the inspection in order to minimise the time spent during the video conference or physically on-farm.

## Records to have available

Please have the following records ready to show the EO or assessor during the physical inspection on your installation or via the video conference. The EO or assessor may ask you to email some of these records to them before the inspection.

- site plan - accurate, showing all emission points and dated if it's been revised
- drainage plan - accurate and dated if it's been revised
- inspection and maintenance schedule to show repairs are logged and dealt with
- complaints records to show complaints are logged and dealt with
- staff training - records to show recent environmental training especially on how to deal with accidents and you will be asked what you would do for example, for an oil leak

- copy of the permit is on display, or if not, a single sheet of paper which includes all details on the site identification notice and the location of where to find the permit
- 'Intensive farming - How to comply' is available either as a paper copy or on-line on a computer held on the farm - this should be the version to match your permit
- accident management plan - reviewed and dated
- energy use records of all major sources of energy consumption
- raw materials inventory
- water use records
- waste records including signed waste transfer notes
- carcass disposal records to show quantities and disposal route
- livestock numbers and movements on and off site - placements and final numbers checked
- feed dockets or an annual generic statement from your feed supplier to show a reducing protein and phosphorus diet over the whole production cycle
- records of the dates, destinations and quantities of exported slurry and manure, written contingency arrangement and signed collection tickets where litter is exported for incineration
- manure management plan for installations spreading manure or slurry on land owned, or under control of, the operator, and records to demonstrate you have implemented the manure management plan
- records of soil/manure/slurry analyses (if applicable)
- site closure plan, including a record of pollution incidents and remedial action - reviewed and dated
- noise and/or odour management plans - reviewed and dated
- pests management plan (if applicable)
- emissions management plan (if applicable)
- results of any monitoring carried out (if applicable)
- records - are legible, available and being kept for 6 years

## Walk around the installation

The EO or assessor will ask you to show them around the installation to check that all buildings and structures meet the requirements of the permit, are secure and being maintained. This will either be carried out via your mobile phone/tablet during a remote inspection or by walking around your installation during a physical inspection.

Typical checks will include:

- site identification notice at the entrance to the installation but still on a public right of way
- site security is in place - for example locked gates, housing and fuel tanks, warning signs
- site maintenance - any repairs needed are logged in the inspection and maintenance schedule
- livestock housing - temperature and ventilation is managed
- feed silos - protected from collision, covered, dust is controlled
- fuel tanks - bunded and locked
- chemical store (pesticides and veterinary medicines) - locked, fire resistant, spills can be retained
- carcass store - carcasses are covered or sealed, and are frequently removed
- drainage system - channels are clear, separated from clean water system
- footbaths/wheel wash - no overflow, spent disinfectant safely disposed of
- slurry/washwater store - no overflow, any cover is complete, minimal disturbance
- manure store - impermeable base, effluent contained